TERREBONNE PORT COMMISSION

**MINUTES**

**November 27, 2017**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Andrew Blanchard, Chris Erny, Greg Landry, Steve Crispino, Dan Davis, Edward Rome, and Charles Giglio

**Absent: None**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants None**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION** 
   1. **Steve Crispino, President, called the meeting to order. Greg Landry led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
   1. **None**
3. **APPROVAL OF MINUTES**
   1. **A motion by Edward Rome and seconded by Greg Landry approved the minutes of the October 17, 2017 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances was reviewed and approved for the month of October 2017 on a motion by Edward Rome and seconded by Charles Giglio. No opposition. Motion passed.**
   2. **A motion by Chris Erny and seconded by Andrew Blanchard approved the 2017 budget amendment. No opposition. Motion passed.**
   3. **A motion by Andrew Blanchard and seconded by Charles Giglio adopted the Port policies and procedures. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **Port Office Space (DDG) – David Rabalais discussed the retainage.**
      2. **CBP Expansion (DDG) – Port is still waiting on GSA.**
      3. **David Rabalais discussed the customs generator, and stated that the boat launch repairs would begin November 28, 2017.**
   2. **Other Port Projects**
      1. **HNC Maintenance Dredging and Deepening Study – David Rabalais gave an update and stated that the Colonel is coming to town on December 5, 2017.**
      2. **Terrebonne Port Munson Slip North West Expansion-**
6. **A motion by Chris Erny and seconded by Edward Rome approved a resolution executing the Act of Donation, LaShip Lease and Perpetual Servitude. No opposition. Motion passed.**
   * 1. **Terrebonne Port Intracoastal Earhart Drive Upgrade – No change since last report.**
     2. **FEMA Pump Station Generator- David Rabalais explained the reason for refusing the grant funds for the generator.**
     3. **EDA Road Grant – David Rabalais reported that the Port is still waiting on EDA funds.**
7. **COMMITTEE REPORTS – None**
8. **COMMISSIONER’S COMMENTS – None**
9. **STAFF REPORT – None**
10. **PURSUANT to R.S. 42:16, the Terrebonne Port Commission will, upon 2/3 affirmative vote of the members present, convene into Executive Session to discuss the following:**
    1. **Personnel Matters – A motion made by Greg Landry and seconded by Edward Rome moved the Commission into Executive Session. No opposition. Motion passed.**
    2. **A motion by Andrew Blanchard and seconded by Edward Rome was made to return to regular meeting. No opposition. Motion passed.**
    3. **A motion by Charles Giglio and seconded by Chris Erny approved a pay increase of $10,000 per year for David Rabalais, effective January 1, 2018. No opposition. Motion passed.**
11. **ADJOURNMENT**

**There being no further business to come before the commission, a motion made for**

**adjournment by Edward Rome and seconded by Greg Landry. No opposition.**

**Motion passed.**